

Public Housing Waiting List Opening

Lubbock Housing Authority will open the following waiting list on July 11, 2011 and close the waiting lists on September 19, 2011:

2, 3, 4, and 5 Bedroom Units.

Application Process is required!!!

Application packets may be picked up at the Lubbock Housing Authority Central Office located at 1708 Crickets, Lubbock TX, 79401, during regular business hours!

Completed applications may be returned to the above address, Monday-Wednesday between the hours of 7:00 AM to 11:00 AM and 1:00 PM to 4:00 PM. **This is a walk in interview and you will be seen in the order that you come in.** Applications outside of these dates will not be accepted. The following documents will be required at the time of interview:

All information is required at the time of the interview, we must have original documents no copies will be accepted.

Make sure you bring:

- **Make sure that you bring your application completed and signed. (No blanks)**
- **Birth Certificates for all children in the household**
- **Social Security cards for everyone in the household**
- **Current picture ID/DL for all adults in the household.**
- **All adults must attend this appointment! Failure to attend could result in you not being seen!**

If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact the Occupancy Department at (806)776-2312.



Lubbock Housing Authority
1708 Crickets Avenue Lubbock, TX 79401
Occupancy Phone: 806/776-2312 Occupancy Fax: 806/776-2389

How to Apply For Public Housing

1. Complete and sign the attached application.
2. List all household members **(that will be living in the home)** on the application.
3. Return the completed application to the Occupancy Clerk at the time of your scheduled appointment.
4. The Occupancy Department will mail you a scheduled interview.
5. Make sure the address and phone information is correct. You must update your contact information to 1708 Crickets Avenue in **writing. Failure to update your contact information will result in denial of assistance.**
6. **If you are more than 10 minutes late to your appointment you will not be seen.**
7. Application **Must** be completely filled out, **No Blanks** or you **will not be seen.**
8. All requested documents **MUST** be provided for the interview or you **will not be seen.**

Important Notes

- If for any reason you cannot attend your appointment, notify the Occupancy department within 48 hours (2 days) before your scheduled interview, so you will not be removed from the Waiting List.
- When you meet for your initial interview, be sure to bring the following documents:

NO COPIES OF ANY DOCUMENTS WILL BE EXCEPTED.

- **BIRTH CERTIFICATES, for all children seventeen (17) years of age or younger. (Baptismal certificates or crib cards will not be accepted)**
- **SOCIAL SECURITY CARDS are required for each household member(s). (NO EXCEPTIONS)**
- **PICTURE I.D. required for every member over 17 years old and must be issued by Federal, State or local agency.**
- **All adult (over the age of 17 years) must attend all interviews.**

*****Once you are placed on the waiting list you may call (806) 762-1191 on Fridays between the hours of 1:00 PM to 4:00 PM to check your status. You may also go online to www.lubbockha.org and register to check it as well.******

If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact the Occupancy Department at 806/762-1191.



The Housing Authority of the City of Lubbock
Provides low-income housing through two housing programs.

PUBLIC HOUSING

In Public Housing, a participant is required to rent property owned and managed by The Housing Authority of the City of Lubbock. Applications are processed by the Lubbock Housing Authority Occupancy Department. All rents are based on total family income.

SECTION 8

The Section 8 Housing Choice Voucher requires a participant to locate their own housing in the city of Lubbock or up to five miles outside the city limits. The Housing Authority of the City of Lubbock will subsidize the participant's monthly rental payment based on his/her income. The rental property the participant selects will be inspected by LHA Section 8 Inspector to insure that the property complies with Lubbock Housing Authority Housing Quality Standards (HQS) set forth by the Department of Housing and Urban Development.

ELIGIBILITY FACTORS

Eligibility for housing is based on family composition, criminal background, and income limits set forth by HUD. The PHA will determine whether an applicant for participation in the low-rent housing program qualifies, is income-eligible, has disclosed and verified Social Security Numbers, is a U.S. Citizen or National or meets eligible non-citizen immigration status, and has no history or pattern of drug/alcohol abuse/ or record of violent crime.

Applicant must list all members on the Application. Only those listed on the application will be housed. The applicant will be housed according to his/her family composition. Providing false information will deem your application as ineligible. The Lubbock Housing Authority will verify employment and all forms of income, request criminal background check(s) for all persons 18 years and above. LHA will also verify Previous and/or current landlord (s) for: rent payment history, care of landlord property, and any debts owed

Applicant must provide notification In Writing to LHA Occupancy Department of any changes in address, employment, income, criminal background, or family composition. If applicant cannot be contacted when housing is available, the application will be deemed ineligible and applicant will be mailed a denial letter.

**FOR GENERAL INFORMATION CONTACT:
LUBBOCK HOUSING AUTHORITY OCCUPANCY DEPARTMENT
(806) 776-2311 or (806) 776-2312.**

